

## COLLEGE INSTRUCTION COMMITTEE

Applied Arts Building AA-216 2:15 p.m.

Monday, September 24, 2007

## CONTRA COSTA COLLEGE

2600 Mission Bell Drive

San Pablo, California 94806

### MINUTES

**MEETING CALLED TO ORDER:** The meeting was called to order at 2:15 p.m.

**CHAIR:** James Duvall

**MEMBERS PRESENT:** Rick Ramos (LAVA), Vern Cromartie (NSAS), Robert Chan (NSAS), Jason Berner (CLASS), Kenyetta Tribble (CLASS), Tim Schulze (ASU)

**RESOURCE TEAM:** Donna Floyd (Senior Dean of Instruction), Shannon Beckham

**GUESTS:** Intisar Shareef, Beth Goehring, Bonnie Holt

### CONSENT ACTION ITEMS:

**AGENDA:** The agenda was approved.

**MINUTES:** The minutes of September 10 were approved.

**STAND-ALONE COURSE TRAINING SESSION** New courses not part of an approved program, including non-degree applicable courses, must be submitted to the State Chancellor's Office for approval before being offered. Effective beginning in Fall 2007 and extending until December 31, 2012, community college districts may approve and offer non-degree applicable credit courses, and, degree applicable credit courses which are not part of an approved educational program, without separate approval by the State Chancellor provided the district submits a yearly certification that all persons involved in the curriculum approval process at each college within the district have received training on the review and approval of courses not part of any educational program. Courses that have been approved to fulfill local general educational requirements are program-applicable but are not program-applicable if they are only used to fulfill general educational requirements at other institutions, such as CSU and UC. New courses may be offered in the next term that starts after the local governing board approval date. Courses required for certificates under 18 semester units are considered stand-alone courses, unless they are required for another, approved program.

### COURSE/CATALOG CHANGE PROPOSALS:

ECHD 112 Introduction to Family Day Care

ECHD 115 Caring for Children in Family Day Care

ECHD 117 Issues in Early Childhood Education

**CHANGE:** Delete from catalog

**ACTION:** Bundled and Approved

PEIC 137 Advanced Passing and Defensive Secondary Techniques

PEIC 139 Football Fundamentals and Conditioning

PEIC 174 Advanced Softball Skills and Conditioning

PEIC 178 Advanced Volleyball Skills and Conditioning

PEIC 179 Advanced Soccer Skills and Conditioning

PEIC 205 Track Fundamentals and Conditioning

PEIC 211 Baseball Fundamentals and Conditioning

PEIC 215 Basketball Fundamentals and Conditioning

**CHANGE:** Delete from catalog

**ACTION:** Bundled and Approved

### VARIABLE TOPICS PROPOSALS:

ART 100I Digital Press: Color Management and Digital Printing

**DISCIPLINE:** Graphics/Art

**HOURS/UNITS:** 36 Lecture, 72 lab, 3 Unit Value

**GRADE TYPE:** SC

**SLO:** Yes

**ACTION:** Approved with department correction from GRAPH to ART and addition of Art to discipline.

ECHD 100 G-L Week of the Young Child Conference is a series of six workshops each being offered for nine hours. This proposal has been approved after being separated into six different proposals with individual titles and SLO.

ECHD 100 G WOYC: Information for the Caregivers Professional Development

**DISCIPLINE:** ECHD

**HOURS/UNITS:** .5 Lecture, .5 Unit Value

**GRADE TYPE:** CR/NC

**SLO:** Yes

**ACTION:** Approved with separate title and SLO.

ECHD 100 H WOYC: Supporting the Creative Development of the Caregiver and Child

**DISCIPLINE:** ECHD

**HOURS/UNITS:** .5 Lecture, .5 Unit Value

**GRADE TYPE:** CR/NC

**SLO:** Yes

**ACTION:** Approved with separate title and SLO.

ECHD 100 I WOYC: Encouraging Healthy Social-Emotional Development in the Early Years

**DISCIPLINE:** ECHD

**HOURS/UNITS:** .5 Lecture, .5 Unit Value

**GRADE TYPE:** CR/NC

**SLO:** Yes

**ACTION:** Approved with separate title and SLO.

ECHD 100 J WOYC: Enhancing Language and Literacy

**DISCIPLINE:** ECHD

**HOURS/UNITS:** .5 Lecture, .5 Unit Value

**GRADE TYPE:** CR/NC

**SLO:** Yes

**ACTION:** Approved with separate title and SLO.

ECHD 100 K WOYC: Increasing Physical Development

**DISCIPLINE:** ECHD

**HOURS/UNITS:** .5 Lecture, .5 Unit Value

**GRADE TYPE:** CR/NC

**SLO:** Yes

**ACTION:** Approved with separate title and SLO.

ECHD 100 L WOYC: Creating Exciting Math and Science Activities

**DISCIPLINE:** ECHD

**HOURS/UNITS:** .5 Lecture, .5 Unit Value

**GRADE TYPE:** CR/NC

**SLO:** Yes

**ACTION:** Approved with separate title and SLO.

PE 100W Fitness After Work

**DISCIPLINE:** PE

**HOURS/UNITS:** 1-4 Activity, .5-2 Unit Value

**GRADE TYPE:** SC

**SLO:** Yes

**ACTION:** Approved with description change.

PE 100X Ballroom Gold

**DISCIPLINE:** PE

**HOURS/UNITS:** 1-4 Activity, .5-2 Unit Value

**GRADE TYPE:** SC

**SLO:** Yes

**ACTION:** Approved with Course Content correction.

PE 100Y Dances of Latin America

**DISCIPLINE:** PE

**HOURS/UNITS:** 1-4 Activity, .5-2 Unit Value

**GRADE TYPE:** SC

**SLO:** Yes

**ACTION:** Approved with Course Content correction  
PE 100Z Qigong (Chi Kung)

**DISCIPLINE:** PE

**HOURS/UNITS:** 1-4 Activity, .5-2 Unit Value

**GRADE TYPE:** SC

**SLO:** Yes

**ACTION:** Approved

**NEW COURSE PROPOSALS:**

ART 135 Hot Metals Beginning Jewelry I

**DISCIPLINE:** Art/Jewelry

**HOURS/UNITS:** 18-36 Lecture, 54-72 Lab, 0-72 Arranged, 2-4.6 Unit Value

**GRADE TYPE:** SC

**SLO:** Yes

**ACTION:** Approved with the correction of units from 1-4 units to 2-4.6 units.

ECHD 875N Supervised Tutoring

**DISCIPLINE:** ECHD

**HOURS/UNITS:** 1-6 lecture

**SLO:** Yes

**ACTION:** Approved with the correction of hours from 1-15 lecture to 1-6 lecture.

**NEW/CHANGES TO MAJOR/CERTIFICATE PROPOSALS:**

ART – Art Major/Certificate of Achievement

**CHANGE:** Add ART 135 to Major with no change in unit value.

**ACTION:** Approved

ECHD - Family Day Care Certificate of Completion

**CHANGE:** Delete entire certificate

**ACTION:** Approved

**GENERAL AGENDA ITEMS FOR INFORMATION/DISCUSSION**

**Computer Literacy Requirement and Challenge Exam** This item is tabled to the next agenda.

**CIC ANNOUNCEMENTS and OPEN DISCUSSION** There will be a Brown Act Training session October 1 2-4 in B-2.

**PRESENTATIONS FROM THE PUBLIC** There were no presentations from the public.

**NEXT MEETING** – The next meeting will be October 8, 2007.

**ADJOURNMENT** The meeting was adjourned at 4:30 p.m.